



JOB DESCRIPTION & PERSON
SPECIFICATION

**SAFEGUARDING SENIOR
TECHNICAL EXPERT**

**Part Time (50%), Fixed
Term Contract**

Social Development Direct

February 2021

Job Description and Person Specification: Safeguarding Senior Technical Expert (Fixed Term Contract)

We are seeking candidates with a strong background in safeguarding, with a focus on gender equality and inclusion to join our team at SDDirect.

Department:	Technical Team
Location:	Remote working – Consultancy contract option for candidates based outside of the UK.
Reports to:	Senior Technical Expert, Safeguarding Sub-portfolio Lead
Appointment term:	Part time (50%) one-year contract, with possibility for extension.
Salary:	Competitive package between £50-70k in line with experience (pro-rata)
Closing Date:	7 th March 2021

Social Development Direct (SDDirect) is a leading provider of high-quality, innovative social development expertise, consultancy and research services. As a medium-sized, specialist firm, we offer in-depth thematic expertise in safeguarding and gender-based violence; governance and inclusive services; security, justice & peace-building; and inclusive economic empowerment.

We have a strong track record, over 20 years, of providing high quality services that include technical advice and support, research, development assistance programme design, delivery and management, monitoring and evaluation. Our clients are leading international development agencies, international NGOs and Foundations. Read more about us and our work at: www.sddirect.org.uk.

We are a wholly owned subsidiary of Plan International UK, a leader in gender-based programming for children.

To apply

If you are interested in joining our dynamic team, please email your tailored CV with a cover letter by email to jobs@sddirect.org.uk. We will be reviewing these on a rolling basis. Please use this email subject line: **'Safeguarding Senior Technical Expert' – Your Name**.

Your CV and cover letter should be tailored for this job application and should clearly demonstrate how you fit the person specification outlined below, and why you are applying for this role. The CV should be no longer than 3 pages, and the cover letter no longer than 1 page. In your cover letter, please also clearly specify:

- Your ability to travel overseas
- The names of two referees who may be contacted

Interviews will be held in March 2021. SDDirect strives to be an inclusive organisation and encourages applications from underrepresented groups. Please let us know if you would require any assistance in order to attend the interview, which will be held virtually via Skype, Zoom or Teams.

Due to the high volume of applications, we are only able to respond to shortlisted candidates.

Overall purpose of the role

The Safeguarding role will be in place for 1 year, with the possibility of extension.

This part-time position will play a key role in a senior staff consultant position with the SDDirect Technical Team delivering technical work across our safeguarding portfolio and beyond. This will include desk-based and in-country work, such as undertaking evidence reviews and supporting programme design.

Main duties and responsibilities

- Provide high quality safeguarding services to a range of clients (including government departments (e.g. FCDO and other UK Departments), international agencies, non-governmental organisations, foundations, International Financial Institutions and consultancy partners
- Contribute to positive relationships and collaboration with clients and partners
- Support the growth of SDDirect’s safeguarding portfolio of work through providing technical input and content for relevant expressions of interest, bids and research proposals to prospective clients.
- Represent SDDirect and its work as needed at meetings and events.
- Support the development of SDDirect’s safeguarding body of knowledge and practice, strategic thinking, intellectual leadership and planning, staying abreast of current thinking methodologies and good practice in the field.
- Support in the delivery of other SDDirect projects across other portfolios (e.g. Gender Based Violence, Inclusive Economic Development, etc.) as needed and depending on availability.

This is not an exhaustive list as duties may vary from time to time in consultation with the post-holder.

PERSON SPECIFICATION

This is an exciting post in an organisation with an international reputation for excellence. In order to meet this challenge, you will need to demonstrate the following experience, skills and attributes:

Essential:	<ul style="list-style-type: none"> • A university degree in a relevant discipline (e.g. international development, economics, politics, political economy, human rights, public administration, public policy, sociology, gender studies, peace & conflict studies, etc.) or equivalent • Relevant experience (at least 10 years with some international/overseas experience) related to safeguarding in developing countries, working with multilateral, bilateral or non-governmental development organisations • Strong understanding of safeguarding, gender equality and social inclusion issues • Experience in implementing international development contracts on behalf of a multilateral, bilateral, foundation or NGO • Experience in providing capacity development support • Experience in research and knowledge management
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	<ul style="list-style-type: none"> • Excellent written, verbal and presentational skills and an ability to communicate complex ideas to a range of audiences • Excellent interpersonal and communication skills • Strong organisational skills, attention to detail and ability to meet deadlines • Demonstrated analytical skills • A clear commitment to human rights, gender equality and social justice • A self-starter and strong team player • Fluency in written and spoken English • Ability to travel internationally and to work legally in the UK
Desirable:	<ul style="list-style-type: none"> • Relevant skills and experience working in one or more of the following thematic areas: <ul style="list-style-type: none"> ○ Inclusive economic development (including women’s economic empowerment) ○ Governance and inclusive services ○ Security, justice and peace-building ○ Gender-Based Violence • Bid-writing and proposal development experience for consultancy/research opportunities and tenders • Experience of working in a consultancy role or as an employee of a donor agency, development finance institution, international NGO, development research body or multilateral development organisation • Experience of working in the Sub-Saharan Africa, Middle East/North Africa and/or South Asia • Good public speaking, networking and representational skills • Group and process facilitation skills • Fluency in other languages spoken in Sub-Saharan Africa, Middle East/North Africa and/or South Asia • People and event management skills/experience